ST. ROSE HOSPITAL
Job Description

JOB TITLE/CLASSIFICATION ...... KITCHEN HELPER (600)
DEPARTMENT .................................. FOOD & NUTRITION SERVICES
STATUS................................. NON-EXEMPT

RELATIONSHIPS
  Reports to ......................... MANAGER, FOOD & NUTRITION SERVICES
  External relationships.......... CONTRACTED SERVICES

POSITION SUMMARY
Under general supervision serves meals to cafeteria customers. Operates cash register and follows cash handling procedures. Prepares and delivers blue slip orders. Keeps cafeteria clean and attractive.

ESSENTIAL DUTIES
Serves food to customers. Follows portion control and proper sanitation practices.

Prepares cafeteria and serving lines for meal services. Restocks food bars and refrigerator.

Takes food and equipment temps and documents it on log.

Clean tables and equipment per sanitation and documents

Operates cash register and performs cash register and performs cash handling procedures.

Fills blue slip orders and deliver them in a timely manner

Demonstrates competence in the contact with pediatric and elderly groups of visitors relative to determining each patients age related needs in carrying out visitor contact.

Other Duties
Writes daily menus and prices on menu board.

Keeps records of doctors and blues slips charges.

Keeps records of Sisters, employees and auxiliary meals.
QUALIFICATIONS

*License/Certification
N/A

*Proof of required License(s) and/or Certification(s) due at time of hire

**Education
High School Graduate or equivalent preferred

**Proof of required educational level(s) due at time of hire

Experience
Previous cash handling experience

Skills
Ability to work with a team

Good customer services and communication skills

Employee must demonstrate basic computer skills

Must be able to lift up to 35 pounds